Project Endings Meeting Notes

29 January 2018

Present: Stewart Arneil, Claire Carlin, John Durno, Martin Holmes, Greg Newton

**Survey update**

With 19 full responses, 9 incomplete and 6 persons willing to be interviewed, we would like to enlarge the sample size by sending the multiple-choice survey to some DH listservs. A (second) Request for Modification was sent to the Ethics office during the week of January 12. Martin will call Karin Johnston next week if we have no news from Ethics.

Listservs chosen:

Humanist (from Martin’s email)

TEI-L (Martin)

DHSI (Martin)

Women Writers Project (Martin?)

Humanistica (French DH list; from Claire’s email)

ACRL? Exploring the possibility of a DH/librarians list.

Members not present can let Martin or Claire know if they have other suggestions.

We also decided to proceed with the qualitative portion of the survey by trying to set up interviews with the six respondents who volunteered. Claire and Martin will meet with Emily this week so that she can begin contacting these colleagues and helping with set up.

Interview protocols

* Given our three-pronged team, we will attempt to have an HCMC guy, a librarian and one of the profs at the interview, but we’ll have to be flexible about this, taking the nature of the individual interviewee’s project(s) into account as well as our availability.
* Skype (video) will be used, or the interviewee’s preferred program. An audio recording will be made.
* Library 219 is probably the optimal room; it can be scheduled on line (we’ll see by whom). A laptop and the HCMC webcam should satisfy tech requirements.

**DHSI course**

Martin will work with Dan to answer outstanding questions.